Life-Threatening Injury

- Contact WU Protective Services at 2-HELP [(314) 362-4357] immediately for transportation to the Barnes-Jewish Hospital (BJH) Emergency Room, 400 N. Kingshighway. Be sure to identify yourself as a WU employee.
- Send the completed “Report of Injury or Illness” form to the Washington University Worker’s Compensation office at Campus Box 1084. For a copy of the form call (314) 935-5547.

Non Life-Threatening Injury

- Contact WU Protective Services at 2-HELP [(314) 362-4357] for transportation to BarnesCare. Be sure to identify yourself as a WU employee. If after-hours (between 4:30 p.m. and 8:00 a.m.) Protective Services will arrange to have the employee transported to the Barnes Emergency Room.
- Call the Worker’s Compensation office at (314) 935-5547 for authorization to treat the employee at BarnesCare and to request a “Report of Injury or Illness” form.
- Send the completed “Report of Injury or Illness” form with the injured/ill employee to BarnesCare.

Eye Exposure/Injury

- For any substance in the eye (chemical, infectious, radioactive, blood, body fluid, particulates, etc.), immediately flush affected area with water for 15 minutes.
- Call Protective Services at 2-HELP (314) 362-4357 and identify yourself as a WU employee.
- If the exposure involves blood or body substances, call the Infectious Disease Division 24-hour hotline at (314) 747-3535.
- Protective Services will escort the injured employee directly to the BJH Emergency Room.
- Emergency Room staff will contact the Ophthalmology resident on-call.
- Protective Services will contact Environmental Health & Safety’s emergency responder to fax a MSDS to the BJH ER. The BJH Emergency Room fax number is 747-3338.
- Call the Worker’s Compensation office at (314) 935-5547 for authorization to treat the employee and to request a “Report of Injury or Illness” form.
- Call EH&S at (314) 362-6816 to request that a MSDS be faxed to the treatment facility.

Chemical Odors or Spills

- If a hazardous chemical is spilled, leave the lab immediately and call WU Protective Services at 362-HELP (314) 362-4357. Be sure to identify yourself as a WU employee.

Needlestick, Puncture Wound, Blood or Body Substance Exposures

- Immediately wash affected area with soap and water (for skin exposures) or flush with water (for mucous membrane exposures).
- Call the Infectious Disease Division 24-hour hotline at (314) 747-3535.
- Press 3 for a needle stick injury or blood/body substance exposure and follow the instructions for Washington University employees or students.

Skin Exposure

- Immediately flush affected area continuously with water for 15 minutes.
- During this time, call WU Protective Services at 2-HELP (314) 362-4357. Protective Services will arrange the transport of the employee to either BarnesCare or the BJH Emergency Room depending on the severity of the exposure. Be sure to identify yourself as a WU employee.
- Call the Worker’s Compensation office at (314) 935-5547 for authorization to treat the employee at BarnesCare and to request a “Report of Injury or Illness” form.
- Call EH&S at (314) 362-6816 to request that a MSDS be faxed to the treatment facility.

Radioactive Isotope Spills/Personnel Contamination

- Follow directions on the posted emergency procedures and call Radiation Safety at (314) 362-3476. After hours call the emergency pager at (314) 826-3440 or Protective Services at 2-HELP (314) 362-4357.

Facility Related Emergencies (Fire, Explosion, Flood, Tornado, etc.)

- Call BJH Security at 362-0911.

IN OFF-SITE CLINICS:
- Emergency contact number: ____________________________
- Emergency contact name: ____________________________

DEPARTMENT CONTACTS:
- Department emergency contact number: ____________________________
- Department emergency contact name: ____________________________

Note: Washington University ID Badge should be presented at time of treatment
Modified November 2010