Washington University North, West, & South Campuses, 276 Skinker, 560 Trinity Building & Tyson Research
Injury/Illness Procedures
Call 9-1-1

**Life-Threatening Injury**
- Contact the local Police Department at 9-1-1 immediately. Go to Barnes-Jewish Hospital (BJH) Emergency Room, 400 N. Kingshighway.
- Send the completed “Report of Injury or Illness” form to the Worker’s Compensation office at Campus Box 1084. For a copy of the form call 935-5547 (or go to ehs.wustl.edu).

**Chemical Odors or Spills**
- Call Washington University’s Environmental Health and Safety Office at 362-6816. After hours call 9-1-1. You can also advise Campus Police at 935-5555.

**Needlestick, Puncture Wound, Blood or Body Substance Exposures**
- Immediately wash affected area with soap and water (for skin exposures) or flush with water (for mucous membrane exposures).
- Call the BJC Post Exposure Hotline at 1-877-767-8397.
- Call the Worker’s Compensation office at 935-5547 for permission to treat the employee and to request a “Report of Injury or Illness” form.

**Skin Exposure**
- Immediately flush affected area continuously with water for 15 minutes.
- During this time call Campus Police at 935-5555. Arrange transport of the employee to either BarnesCare or the Barnes-Jewish Emergency room depending on the severity of the exposure.
- Call the Worker’s Compensation office at 935-5547 for permission to treat the employee at BarnesCare and to request a “Report of Injury or Illness” form (or go to ehs.wustl.edu).
- Call EH&S at 362-6816 to request that a MSDS be faxed to BarnesCare or the BJH Emergency Room. After hours call 935-5555.

**Radioactive Isotope Spills/Personnel Contamination**
- Follow directions on the posted emergency procedures and call Radiation Safety at (314) 362-3476. Call the Radiation Safety emergency pager at (314) 826-3440. You can also advise Campus Police at 935-5555.

**Non Life-Threatening Injury**
- Contact the local Police Department at 9-1-1. Go to BarnesCare Midtown location, 5000 Manchester
- Call the Worker’s Compensation office at 935-5547 for permission to treat the employee at BarnesCare/ER and to request a “Report of Injury or Illness” form (or go to ehs.wustl.edu).
- Send the completed “Report of Injury or Illness” form with the injured/ill employee to BarnesCare/ER.

**Eye Exposure/Injury**
- For any substance in the eye (chemical, infectious, radioactive, blood, body fluid, particulates, etc.), immediately flush affected area with water for 15 minutes.
- Arrange transport of the injured employee directly to the BJH Emergency Room.
- Emergency Room staff will contact the Ophthalmology resident on-call.
- Contact Environmental Health & Safety Office at 362-6816 so an MSDS sheet may be faxed to the ER. You can also advise WUPD of the incident by calling 935-5555.
- Call the Worker’s Compensation office at 935-5547 for permission to treat the employee at the Eye Clinic and to request a “Report of Injury or Illness” form or go to www.ehs.wustl.edu.

**Facility Related Emergencies (Fire, Explosion, Flood, Tornado, etc.)**
- Call Campus Police at 935-5555.

LABORATORY EMERGENCY CONTACT NUMBERS:
- Emergency contact number: ______________________________
- Emergency contact name: ________________________________

DEPARTMENT CONTACTS:
- Department emergency contact number: ______________________
- Department emergency contact name: ________________________

Note: Washington University ID Badge should be presented at time of treatment
Modified November 2013