BONFIRE/OPEN BURNING POLICY & GENERAL PRECAUTIONS

WASHINGTON UNIVERSITY

NOTICE: The designated area for bonfires/open burning is on the S-40 and the event must be authorized by the appropriate personnel shown. Bonfires/open burning may be approved for other areas on campus on a case-by-case basis. All provisions for safe bonfires/open burning must be met. Violations will be reported to the Judicial Administrator.

PURPOSE: This document provides general precautions and policy for those who plan bonfires/open burning as part of a University group activity.

GENERAL INFORMATION:

A. At present there is only one area designated for bonfire/open burning and that is on the S-40. The grassy area between Shanedling, Dauten & Rutledge, (Contact RCD to reserve). This is due to landscape changes, a decrease in green space and the increased size of trees and shrubs on the S-40. Other areas may be approved on a case-by-case basis.

B. Please submit your request through WUGO (Washington University Student Group Organizer) [https://portfolio.wstl.edu](https://portfolio.wstl.edu) at least 3 weeks prior to the event.

C. The Clayton Fire Department must be contacted at (314)-290-8485, Monday through Friday, 9 a.m. to 4 p.m., at least 10 days prior to the fire to apply for the Fire Safety Operational Permit. The present fee is $25.00. Note: All permits must be submitted to the Clayton City Hall, 10 N. Bemiston Ave. They will take the forms and forward them to the Clayton Fire Department. Once approved by the Fire Department, a permit is issued and you will be notified when you are able to pick up the permit and pay the fee.

D. A copy of the signed permit shall be provided to the Environmental Health & Safety Office, General Safety Division at least 2 days prior to the date of the event.
BONFIRE RESTRICTIONS:

a) To prevent damage to grounds or other surfaces you must use an authorized self-contained or above ground approved fire pit.

b) An open burning/bonfire shall not be more than four (4) feet, by four (4) feet, by four (4) feet (16 square feet) in dimension and shall not burn longer than three hours. The size and duration of a bonfire shall only be increased or restricted by the Environmental Health & Safety Office, or the Clayton Fire Department. No bonfire/open burning shall be allowed to burn on University properties after 10 p.m.

c) Fuel for a bonfire/open burning shall consist of seasoned dry firewood and shall be ignited with a small quantity of paper or a fireplace starter log. The fire shall not be used for waste disposal purposes. At no time shall gasoline, charcoal lighter fluid or any other flammable be used to start or re-start an open burning/bonfire.

d) Bonfire/open burning shall not be less than 50 feet from any structure, trees or bushes and provisions shall be made to prevent the fire from spreading within 50 feet of any structure.

e) A bonfire/open burning is not allowed when there are a steady winds of 20 mph or higher, or gusts of wind that exceeds 30 mph, even though a permit has been issued.

f) The bonfire/open burning shall be constantly attended until the fire is extinguished. A garden hose must be available at all times when the bonfire is burning.
Only use this document if not submitting event through WUGO.

WRITTEN DESCRIPTION OF EVENT:

Name of Group or Organization: __________________________________________________________

Name of your Residential College Director: ________________________________________________

A name and contact information of the Washington University person, staff or faculty member who will ensure bonfire/open burning policy compliance: ______________________________

____________________________________________________________________________________

Date: ______________________________________________________________________________

Time: ______________________________________________________________________________

Location of the Bonfire: _________________________________________________________________

Estimated number of attendees: _________________________________________________________

This event is for Washington University students and members only. Yes ______ No: __________

NOTE: If the event is open to other than University students and members please identify who the non-university invitees will be.

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

Will there be alcohol present at this event? Yes _____ No _____ if yes describe in written description

Written detailed description of the event:

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________
APPLICATION FOR FIRE SAFETY OPERATIONAL PERMIT

DATE: ____________________________ REASON FOR APPLICATION: ____________________________

Applicant Information

Applicant's Name ____________________________ Applicant's Address ____________________________

Owner ☐ Contractor ☐ Design Professional ☐ Other

Location of proposed construction

No. ____________________________ Street: ____________________________ Suite/Unit: ____________________________

Owner of property: ____________________________ Owner address: ____________________________

Type of Work to be Performed

☐ Install ☐ Repair ☐ Remove ☐ Alter ☐ Abandon ☐ Place out-of-service ☐ Other

Describe nature of work and specific location: ____________________________

Estimated Date of Completion: ____________________________

Total cost of project: $ ___

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>FEE</th>
<th>ACTIVITY</th>
<th>FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carnivals &amp; fairs</td>
<td>$25/event</td>
<td>HW Torch-Off (not on roof)</td>
<td>$50</td>
</tr>
<tr>
<td>Compressed gasses</td>
<td>$25/year</td>
<td>Hot Work Program</td>
<td>$70/year</td>
</tr>
<tr>
<td>Cryogenic fluids</td>
<td>$50/year</td>
<td>LP-Gas temporary heating</td>
<td>$50/year</td>
</tr>
<tr>
<td>Cutting &amp; welding</td>
<td>$15/year</td>
<td>LP-Gas demos</td>
<td>$15/year</td>
</tr>
<tr>
<td>Dry cleaning</td>
<td>$25/year</td>
<td>LP-Gas food prep</td>
<td>$25/year</td>
</tr>
<tr>
<td>Exhibits &amp; trade shows</td>
<td>$50/year</td>
<td>LP-Gas other uses</td>
<td>$15/year</td>
</tr>
<tr>
<td>Explosives &amp; fireworks</td>
<td>* (1)</td>
<td>Open burning/bonfires</td>
<td>$25/year</td>
</tr>
<tr>
<td>Firewatch</td>
<td>$35/hr/person</td>
<td>Open flames – Remove paint</td>
<td>$50/year</td>
</tr>
<tr>
<td>Flammable &amp; combustible liquid storage</td>
<td>$25/year</td>
<td>Open flames – candles (A)</td>
<td>$25/year</td>
</tr>
<tr>
<td>Place tank out-of-service</td>
<td>$50</td>
<td>Places of assembly</td>
<td>$50</td>
</tr>
<tr>
<td>Other flammable &amp; combustible liquids</td>
<td>$50 (1)</td>
<td>Private fire hydrants</td>
<td>$10 &amp; $1/day</td>
</tr>
<tr>
<td>Hazardous materials</td>
<td>$50 (1)</td>
<td>Pyrotechnic effects handling</td>
<td>$50/year</td>
</tr>
<tr>
<td>Helicopter operations</td>
<td>*</td>
<td>Refrigeration equipment</td>
<td>$25/year</td>
</tr>
<tr>
<td>Hot work demos</td>
<td>$25</td>
<td>Repair garage &amp; service station</td>
<td>$50/year</td>
</tr>
<tr>
<td>Hot work in structure</td>
<td>$25</td>
<td>Special Events</td>
<td>$25/event</td>
</tr>
<tr>
<td>Hot work fixed site</td>
<td>$25/year</td>
<td>Tents, canopies, membrane</td>
<td>$15/event</td>
</tr>
<tr>
<td>Hot work in hazard area</td>
<td>$25 - $30/hr inst</td>
<td>Tents w/ LPG Heating</td>
<td>$50/event</td>
</tr>
<tr>
<td>Hot Work Tar kettles on roof</td>
<td>*</td>
<td>Other</td>
<td></td>
</tr>
</tbody>
</table>

* $100.00 for first $2,000 of construction/project cost and $2.00/$1,000 or portion thereof after the first $2,000. First inspection is included in permit fee. ( ) = Number of inspections included in initial permit fee. Additional inspections will be $30 each.

I hereby certify the above information is correct and that I am the legal owner of the property or have been authorized by the owner to make application for the work described above. I agree to abide by the provisions of the requirements provided.

PERMITS & FEES ARE NOT TRANSFERABLE AND ARE NOT REFUNDABLE.

Signature of Applicant: ____________________________ PRINT NAME: ____________________________

PERMIT CARD AND APPROVED PLANS FROM FIRE DEPARTMENT MUST BE ON SITE OR INSPECTION REQUEST WILL BE REJECTED.